

This document was created by the St. Edward High School Performing Arts Boosters and Directors. Provided are brief descriptions of the various aspects of the Performing Arts programs, as they apply to marching band, concert band and the plays.

PERFORMING ARTS WEBSITE & CALENDAR: The Performing Arts (P.A.) website contains descriptions of the various programs and a comprehensive calendar of all rehearsals and performances. The website address is: www.sehs.net and click on the heading “ARTS” in the menu bar

PERFORMING ARTS HANDBOOK: Only found on our website (see above), the Performing Arts Handbook is the official source of rules and procedures. ALL PARTICIPANTS ARE REQUIRED TO READ AND FOLLOW THESE REGULATIONS.

CALENDAR: The calendar on the Performing Arts website is the official calendar. While dates are subject to change, changes are made no less than 2 weeks prior to an event. Please continually check the calendar for updates.

E-MAIL DATABASE: Once all marching band applications are submitted (usually prior to band camp in August), the P.A. Department secretary builds a comprehensive e-mail database. It's used solely by the P.A. Department and Boosters to communicate relevant information regarding either the band or Boosters. Personal use of the database is forbidden.

CARPOOLS: The P.A. Department secretary will create a comprehensive directory of all the marching band families. Included are email addresses, phone numbers, and addresses. The information in the directory is extremely beneficial in assisting families as they try to set up carpools.

PERCUSSION REHEARSALS AND AUDITIONS: Percussion clinics and auditions are usually held in mid-June, prior to the start of full band rehearsals. Percussion is divided between the battery (percussionists who march and perform on the field) and the front ensemble (percussionists who are stationary and are located towards the front of the band). The P.A. calendar (website noted above) lists all percussion rehearsals. When reading the calendar the following abbreviations may be used: MB Perc All (all percussionists); MB Perc Battery (only the percussionists in the battery); MB Front Ens or Pit (only the percussionists in the front ensemble); MB Rehearsal (the entire band, this includes color guard and percussionists).

BAND REHEARSALS PRIOR TO JULY 4TH PARADE: Prior to the band's performance in the July 4th parade, there are several rehearsals that run 6:30 – 9:00 p.m.

SUMMER PERFORMANCES: Refer to Performance Data Sheets distributed at the beginning of summer for information regarding July 4, Cedar Point, etc.

MINI-BAND CAMP: Following the July 4th parade, band members have a few weeks off in July (except percussionists). Full band rehearsals begin again the week prior to band camp. The band rehearses from 1:30 – 9:00 p.m., Monday through Friday of that week. On that Friday, band pictures are taken and at the end of rehearsal a pool party is held at Madison Pool in Lakewood.

POOL PARTY: On the final day of mini-camp, a pool party is held at Madison Pool in Lakewood. It usually starts at 8:30 p.m. The pool party is open to marching band members and their families. Families are encouraged to bring a snack and drink. Details are distributed closer to the event.

BAND CAMP: For an entire week, the band goes to an offsite location to work on both the football and competition programs. Prior to heading off to camp, Mr. Kortyka distributes a comprehensive packet of information providing details about the camp and what your child needs to bring. Parents are required to drive their child to the camp (usually in the afternoon on a Sunday) and pick their child up from camp.

REHEARSALS AFTER BAND CAMP: Upon returning from band camp, the marching band typically has several rehearsals each week throughout the months of August through October. See the website's calendar for rehearsal dates and times.

FOOTBALL GAMES: Mr. Kortyka will e-mail a schedule for the day of each performance. Call time is typically about 2 hours before a game. After rehearsing, band members change into uniform, load equipment onto buses, and board buses for the game. Home games are played at Lakewood High School's football stadium. After their half-time performance, band members are permitted to leave the stands in shifts during 3rd quarter. They typically report back to the stands by the beginning of 4th quarter. The band will perform in the stands until the end of the game. After the game is done, they re-board the buses and return to SEHS. Upon returning all instruments/equipment are unloaded and uniforms hung up before students are dismissed. The football season ends after the conclusion of the last regular season game or when the team is eliminated from the OHSA tournament games.

BAND COMPETITIONS: In addition to creating the half-time show for the football games, the band creates a second show they perform at marching band competitions. During the months of September, October, and occasionally November, the band attends marching band competitions on specific Saturdays (noted on the calendar). Some competitions are geographically close and others are farther away. Depending on the distance to the event and/or competition time, the band may be gone for just a few hours that day or it may take up the majority of the day. The students thoroughly enjoy attending competitions!!! They have the opportunity to watch other bands compete. In addition, they love performing the show they have worked so hard on. Many of the band parents attend the competitions. Please check the competition schedule and avoid scheduling the ACT/SAT on those dates, if possible.

FALL and SPRING PLAY (PIT, CREW, CAST): SEHS Performing Arts Department puts on two play/musical productions during the school year. The first one is in November and the second in April. Around mid-September auditions are held for the fall play. In addition, students are provided an opportunity to participate in the orchestra pit (if it's a musical) and stage crew. Rehearsals and stage crew days are noted on the P.A. calendar. In January, the process is repeated once again for the April play/musical.

TECH WEEK: Prior to opening night, the pit, crew, and cast have five consecutive days of rehearsals – this is called ‘tech week’. The first of the rehearsals falls on the Sunday prior to opening night (referred to as ‘Tech Sunday’) and typically goes from 10 a.m. to approximately 10 p.m. The practices on the following four days (Mon. – Thurs.) run 4 p.m. to approximately 9 or 10 p.m. Dinner is provided by the Boosters.

CONCERT BAND: Concert Band begins in November. Practices are usually three days a week (see calendar for practice times). It is open to students from SEHS, Magnificat, and St. Joseph Academy. Concert performances are given two-three times per year. During those performances the Jazz Bands, Orchestra, and Choir also perform. At the end of the evening, a reception (treats and beverages) is held in the SEHS cafeteria. Items are donated by the Boosters and families.

PERFORMING ARTS BOOSTERS: The parents of students involved in co-curricular (after school) Performing Arts activities are members of the St. Edward Performing Arts Boosters. This group exists to provide additional funding, logistical operational assistance and a forum for communication. Participating families are required to assist with fund raisers and strongly encouraged to become involved in logistical operations as described below.

BOOSTER MEETINGS: Between the months of September and May, the Performing Arts Boosters meet monthly on the first Tuesday of the month. Notifications of the meetings are sent via email. Meetings are open to any parent whose child(ren) participates in performing arts at SEHS. There is no cost for membership and parents from SEHS, Magnificat and St. Joseph Academy are encouraged to attend.

SPIRIT WEAR: Spirit wear will be sold twice a year. The first sale starts at the Summer Family Picnic with orders due by July 3. The second sale is held in the fall with orders due November 1. Students and their families may order spirit wear including sweat pants, sweatshirts, shorts and t-shirts. Marching Band spirit wear is available only through the Performing Arts Boosters. It is not available at the bookstore.

CONCESSION STAND: Throughout the basketball season Boosters are responsible for running the concession stand. The concession stand is also run during the fall and spring plays. Proceeds from sales support the P.A. programs. Its success relies upon the hard work of parent and student volunteers. Each family will provide two workers for a minimum of two concession stand events at SEHS in fall/winter of 2014-2015. One worker must be at least 16 and the other 21 years of age. Opportunities to sign-up are provided after athletic schedules are set.

JULY 4TH BOOTH AT LAKEWOOD PARK: At Lakewood Park, the P.A. Boosters set up a booth to sell food and miscellaneous items throughout that day. We need parents and students to volunteer at this event. Proceeds from this fundraiser support the P.A. programs.

ST. JOHN MEDICAL CENTER FESTIVAL OF THE ARTS: In July we have the opportunity to operate the “bouncy houses” at the “Festival of the Arts” at St. John’s Medical Center in Westlake. What is involved is collecting the money and keeping time, no selling. We have two hour shifts with three band members per shift along with an adult. All money collected benefit the various P.A. programs.

CLEVELAND NATIONAL AIR SHOW FUNDRAISER: Over Labor Day weekend, the P.A. program participates in a fundraiser at the Cleveland National Air Show. Parents and students are encouraged to volunteer at our designated booth on Saturday, Sunday, or Monday of that weekend. Proceeds from the booth benefit the various P.A. programs.

FALL FUNDRAISER: The Performing Arts Board is discussing a new fundraising activity to replace the previous fundraiser. Funds generated from the Fall Fundraiser also supports the Performing Arts.

MARCHING BAND & TECH WEEK MEALS: During mini-band camp and tech week, Boosters provide dinners for the students. They will provide the main entrée and the families of participants are asked to donate side dishes. Instructions on how the process works are distributed prior to mini-band camp and tech week. Volunteer servers are also needed for these meals.

ROADIES: Due to the large amount of percussion equipment used during each performance, individuals are asked to volunteer in assisting the percussionist in moving their equipment on and off the field. We refer to this group of volunteers as 'roadies'. Roadies can either be parents or high school students.

DRIVERS: Drivers are responsible for driving the school van to performances. The van contains percussion equipment. Parents are the only people who are permitted to drive the van.

PARTIES AFTER GAMES AND COMPETITIONS: Commonly, after almost every football home game and band competition, parents of members sponsor supervised "band parties" at their homes. There will be only one party per game or competition. Hosting families are responsible for notifying the members and their families about these parties. Students needing a ride to these parties should coordinate with attending families that can provide this. Basically, this is a wonderful excuse for the group to come together and have fun. Please keep in mind that while these parties are encouraged as supervised student activities, they are not official St. Edward High School sanctioned events. Please do not host parties the evening before a performance.

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