

# **St. Edward High School Performing Arts Boosters Meeting Tuesday, November 5, 2013**

## **Minutes**

**Attendees:** Jim Boosinger, Barbara Dubusker, Wendy Ling, James Lutterbaugh, Kathleen McCarthy, Tracy Rehl, Cathy Sattler, Karen Stenger, and Carrie Wilson

The meeting was called to order at 7:08 pm

**Approval of Minutes:** The Minutes of the October 1, 2013 meeting were approved.

### **Reports:**

President – Paula Conrad was unable to attend tonight's meeting. Jim Boosinger, Vice President was acting President. Paula sent a report thanking Shannon Dolan for being the Roadie Coordinator and everyone who was a roadie; Dennis Conrad for being the Van Driver Coordinator and all the drivers; Cathy Sattler for being the Snack Gatherer; Karen Stenger, Wendy Ling, Jim Boosinger, Chris Boosinger, Kathy Niksa, Lisa Hirzel, Tracy Rehl, and Carrie Wilson for helping with snacks; and Heidi Poschner for putting together the band's first aid kit.

Vice President – No report

Treasurer – Jim Lutterbaugh reported the current balance is \$9,389.64. New batteries (\$1,300) were purchased. Credits have been transferred to Mr. Burns and credits were applied to band camp. There are \$60 to \$80 credits that have not been applied and it may apply to next year. Students with a credit may ask if it can be applied to Chicago trip or seniors may ask to apply it to prom. Jim will looking to last year's uniform charge as it has not been taken out of our account.

Secretary – Tracy Rehl reported that the September Minutes are posted on the Performing Arts' website.

### **Old Business:**

Chicago Trip – A parent asked about chaperones. Tracy Rehl will contact Mr. Kortyka to ask if parent chaperones are needed.

Concession Stand - Kathy Niska will not be able to co-chair the Concession Stand. We are looking for a new co-chair. The volunteer schedule request for the play will go out soon and then the request for the basketball/wrestling season will be sent. Karen Stenger will work on the schedules. Kelley Moran is taking care of the ordering all food and beverage products. He will be asked to look into a new sign from Coca Cola.

Cathy Sattler will send Tracy the list of play participants' contact information. Tracy will check to see if students may receive service hours for working in the Concession Stand.

Coupon Book Fund Raiser - Jim Boosinger reported that this is probably the last year for the sale. The area is saturated by books as more and more groups are selling. Possible replacements were suggested. Jim reported that Mr. Burns suggested we do a service function or something like a casino night. Jim reported on the sale participation. We almost reached 100% participation. Thank you for following through on the fund raising commitment.

Spirit Wear – Barb Dubusker reported that order forms were sent out and were due November 1. She even handed out order forms outside of band room. There are new items - a shirt and pants and shorts in green/gray. Orders totaled \$660. We probably will not get a discount. Orders should be in by Thanksgiving. There was discussion about seeing if any student(s) would be interested in designing the logo for next year's sale. There was a suggestion to see if we can get marching band window clings in next year's sale.

### **New Business:**

Play Program Ad – The boosters did buy an ad for \$200. Mary Jo Farr designed the ad.

Tech Week Meals – Cathy Sattler reported that Tech Week starts Sunday, November 17. She has email addresses for those involved. There are 90 kids involved, 25-30 children in the choir, plus adults. A letter will be sent to everyone about meals with assigned days and dish for families to contribute. The children choir members will not be asked to contribute. Cathy highly recommends the Board begin to pursue someone to take over and come out to shadow this play or the next play. Cathy can look into using Sharon Wolf for the Spring play.

Christmas Choir Concert - The concert is scheduled for Sunday, December 15. Carrie Wilson volunteered to chair this. Wendy will email what she ordered last year. Nathan Harden (school custodian) is the person to contact for a table to be set up in the gym lobby.

Next Meeting – Tuesday, December 3, 2013, 7:00 p.m., Room 122

Respectfully submitted

Tracy Rehl, Secretary, St. Edward High School Performing Arts Boosters