

St. Edward High School Performing Arts Boosters Meeting Tuesday, December 3, 2013

Minutes

Attendees: Chris Boosinger, Jim Boosinger, Ryan Brooks, Robert Burns, Paula Conrad, Barbara Dubusker, Ann Marie Fox, Kate Gluck, Lisa Hirzel, Angelo Kortyka, James Lutterbaugh, Kathy McCarthy, Elizabeth McIntrye, Dianne Medvec, Julie Melvin, Kathy Patton, Tracy Rehl, Karen Stenger, and Carrie Wilson

The meeting was called to order at 7:03 p.m.

Mr. Kortyka:

The cost of the Chicago trip will not be more than \$500. A sample itinerary was distributed. Not all events are set. The hotel will provide breakfast. This [Dixie Classic & National Adjudicators Invitational] is one of the best festivals to go to for a concert band. Mr. Kortyka hopes to be back by 7:00 p.m., but no later than 9:00 p.m. If financial help is need or if a band member cannot go, let him know right away. There will be four chaperones from the school – two males and two females. Mr. Kortyka and Mrs. Milowicki are confirmed. The other two are still to be determined. The hotel is located between the performance location and downtown. The girls' schools will be notified about the trip, but the schools still require the parents to call them. Lakefront is the bus company that will be used. Mr. Kortyka will see about putting the itinerary on the web site.

Starting next week concert band practice on Wednesdays will be from 4:30 p.m. to 6:00 p.m. Tuesdays and Fridays will remain 3:45 p.m. to 5:30 p.m.

Approval of Minutes: The minutes of the November 2013 meeting were approved.

Reports:

President – Paula Conrad thanked Karen Stenger for taking care of the snack at the last game.

Vice President – Jim Boosinger said that Paula will host the holiday party.

Treasurer – Jim Lutterbaugh reported on deposits and expenses. Income came from coupon books, spirit wear, and the concession stand. Expenses include marching band food, concession stand, and tech week meals. The \$3,000 for the marching band uniforms has not come out of our account and Don Murphy, SEHS Business Manger, is working on finding out when this will happen. While the food for the marching band at

the football games were not budgeted, we did spend less on the summer party and mini-band camp meals so the cost may wash.

Secretary – Tracy Rehl reported that the meeting minutes are available on the Performing Arts Boosters' web page. Tracy confirmed that all SEHS students may receive service hours for working the concession stand.

Old Business:

Spirit Wear – Barb Dubusker reported that the Spirit Wear sale is done and the amount taken in is \$630. The final invoice for \$591 was received today. The order has a couple of items for the Boosters including t-shirts for an auction basket.

Concession Stand – Kathy McCarthy reported that the Concession Stand still needs volunteers. Karen Stenger had several undeliverable email addresses so she will call these people. Tracy will ask Brian Seiler, I.T. Director, to put the Volunteer Spot link on the Performing Arts Boosters web site [http://www.sehs.net/?page=pa_boosters]. Paula reported that the concession stand is our biggest fundraiser and other groups are interested in running or sharing it with us. **Kathy said that a manager could be used for the weekday events. Please let her know if you are interested.** Karen will stay in touch with Coach Urbas in case there are changing to the schedule. The long schedule to work the wrestling events will be broken into two chunks of time. Karen does not have any CYO schedules.

Tech Week Meals – Paula read the report that Cathy Sattler sent. The amount spent on meals was \$2,124.75. They planned on 150 people, but the actual was between 135 and 140. On Friday they shared the cafeteria with the football team. Vendors used included Giant Eagle, K&K, Walmart, and Hungry Howies. Cathy has found someone interested in possibly taking over tech week meals for next year.

New Business:

Band Concert - The band concert is scheduled for Sunday, January 26, 2014.

Holiday Party – Paula asked if people are interested in having a holiday party in January or February. A possible date is January 11.

Respectfully submitted

Tracy Rehl, Secretary, St. Edward High School Performing Arts Boosters